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Friday, June 23, 2006

Re: *The Castle in the Forest*

DUE BACK: Friday, July 7

Dear Norman Mailer:

Enclosed is your copyedited manuscript. Please review the manuscript carefully, noting all of the copy editor's changes and responding to all queries. This is the last stage at which revisions cost nothing; alterations can be very expensive once the book is in proofs. Your vigilance now will go a long way toward making the rest of the production process (and your galley reading) run smoothly.

Do not print out replacement pages; make your corrections directly on the page itself. But if the correction is longer than a paragraph or two, or if handwritten corrections are so extensive that the page may become unreadable, please feel free to attach a cleaner page to the older one. *But do not discard any copyedited pages; please return them with the new material.*

Please remember that a typesetter will be working from these pages, and that they must remain legible. Please use a sharp pencil and *do not erase any changes or queries*. If the copy editor has written "OK?" in the margin and you approve of the change, simply cross out the question mark, and the change will be incorporated. If you do *not* like the change, simply cross it out or write "STET" in the margin (not within the text), placing a dotted line under the material to be retained. Do not circle text you wish to stet. In writing answers to queries or amending text, please be certain not to obliterate anything already written on the page. *Again, please do not erase anything.*

Now is the time to include any material that is still outstanding, such as your dedication, acknowledgments, bibliography, notes, and author bio, if it has not already been provided. Remember to return this manuscript by **Federal Express or express mail**—every hour counts.

Very truly yours,

Janet Wygal
Janet Wygal
Senior Production Editor

The disclaimer

unlabeled?

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