Flood Recovery Task Force - Professional Contracts, 1972 September - 1973 August

FLOOD RECOVERY TASK FORCE, INC.
HOTEL STERLING
WILKES-BARRE, PENNSYLVANIA 18701
717 - 829-1981

EXECUTIVE COMMITTEE
Hon. Max Rosenn
Past Chairman
Thomas H. Kiley
1st Vice Chairman
A. J. Sordoni, III
2nd Vice Chairman
Harold Rose
Treasurer
Charles Hardwick
Secretary
James Kenny
Assistant Treasurer
Mrs. George W. Bierly
Assistant Secretary
Mrs. Frank W. Anderson
Edward J. Boltz
David DeCosmo
Andrew Hourigan, Jr., Esq.
Rev. Lane D. Kilburn
Dr. Francis Michelini
Roy E. Morgan
Joseph A. Quinn, Jr., Esq.
Edward Schechter

August 1, 1973

Andrew Shaw, Jr.
Executive Director

Mr. Andrew Shaw, Jr.
Executive Director
Flood Recovery Task Force, Inc.
Wilkes-Barre, Pennsylvania 18701

Re: Wilbur Smith and Associates
Proposed Contract

Dear Andy:

I am returning the Wilbur Smith and Associates contract to you which I have hastily reviewed.

I made a number of notations of some of its defects. There are probably many more. This contract ought to be examined by a lawyer. In any event, it needs to be revised along the lines indicated in the notations.

Sincerely yours,

Max Rosenn

MAX ROSENN

MR/bts

Enclosure

cc: Mr. Thomas H. Kiley
Mr. Andrew J. Sordoni, III

Wilbur Smith and Associates
TRANSPORTATION AND URBAN PLANNING CONSULTANTS
313 SOUTH 17TH STREET
Philadelphia, Pa. 19103

June 30, 1973

Flood Recovery Task Force
Hotel Sterling
Wilkes-Barre, Pennsylvania 18701

Attention: Mr. Andrew Shaw
Executive Director

Gentlemen:

In response to our recent meetings and your subsequent letter of June 20, 1973, Wilbur Smith and Associates is pleased to submit this contract proposal for review and execution. As stipulated, the agreement covers the major work items; A. Area Appearance and Image, and B. Governmental Attitude Survey.

WHICH ¶ OF STUDY?
MADE BY?
DATED?

Study Area

It is our understanding that the study area will be identical to that geographical area covered in the Wyoming Valley Comprehensive Planning Study. This area encompasses 45 municipalities and generally runs from the Luzerne County line to Shickshinny and from Back Mountain to Mountain Top.

Area Appearance and Image

The major objective of this study will be to identify

WHICH WILL BE PRE-
SENTED IN WHAT
MANNER?

and make recommendations for change of those areawide appearance and image factors which serve to impede growth and development in the Wyoming Valley. As stated in the Wyoming Valley Study, improvement of the Valley's living, working and leisure time environment is a vital and necessary part of the area's overall program for diversified economic growth. To meet this objective, the following work tasks are proposed:

1. Physical Background Analysis: This work element will entail an inventory and analysis of the natural and manmade features of the Wyo. Valley in terms of their present positive and negative influences upon the area's overall appearance, with special relation to the consequences for economic growth.

The analysis will include the investigation of such factors and conditions as land use patterns, neighborhood character, landscape and topographical features, traffic circulation, water areas, open space, architectural features, etc. Additionally, the analysis will identify and comment upon those economic, cultural, social and political factors which are responsible for the present physical makeup of the Valley. (This identification will be dependent upon data currently available and the candidness of organization representatives contacted in connection with it.)

This portion of the work program will, thus, provide a qualitative and quantitative assessment of the area's overall physical environment (appearance) and address some of the underlying reasons for it (image). Assets will be discussed and classified in terms of their potential role in future improvement programs. Liabilities will be discussed in terms of the need for change. For example, the dikes and levees erected for flood control have a decided impact upon the appearance of the river and adjacent areas; in many cases, a negative impact. The background analysis will assess this system in terms of its impact upon the appearance of the river and adjacent areas; in many cases, a negative impact. The background analysis will assess this system in terms of its impact (positive and/or negative) upon the physical appearance of the area and, perhaps more importantly, evaluate this impact in terms of the need and/or desireability for change and improvement.

Another example is the area's culm banks. How unsightly are they? ; How extensive (acreage) are they? ; How safe are they? ; What is their potential for future utlization? ; for parks, for industry, for housing, as open space, etc. The background analysis will provide a statistical and asthetic rating basis for the physical improvement program.

Study will be made of the extent to which these Factors deter industrial development. Prospective developers will be surveyed.

and the value to the area of such improvements.

2. Physical Improvement Program: To be effective, a physical improvement program must present a tangible and systematic procedure for improvement and realistically reflect the area's capacity to pay for these improvements. These objectives will guide the staff throughout this portion of the work effort.

The physical improvement program will emphasize the following areas of concern: beautification, land utilization, community systems and urban design. Beautification refers to those public and private actions that can be taken to improve the physical appearance of existing conditions. For example, landscaping, tree planting, removal of signs, painting, building treatment, etc.

Land utilization refers to creating more functional and aesthetic patterns of land use; through new growth and/or redevelopment. Because so much of the study area is still undeveloped, this area of analysis will attempt to identify major areas of opportunity for improving the Valley's appearance

SUCH AS?

through land use planning. The analysis will complement, rather than duplicate, current planning and redevelopment efforts in that these efforts in the past have not been concerned with area appearance on a priority basis.

Community systems refers to area networks such as streets, parks, land fills, etc. which have a major impact upon appearance and image. Urban design refers to architectural, landscape architectural, and design treatments which can be implemented to improve area appearance and image; e.g., malls, parks along the river, public housing, pedestrian-ways, etc.

The physical improvement program will provide the following products;

a) an analysis and description of major short range and long range actions which can be taken to improve area appearance and image;

b) the listing of these projects in terms of priorities and time frame;

WHOSE?

c) the identification of whether these projects are best undertaken by public, semi-public, or private groups, or a combination thereof;

WHICH CAN BE REJECTED BY FRTF?

d) the costing of these projects with recommendations for funding sources;

e) the demonstration in specific terms, in a pilot area (probably a municipality), of such an improvement program

Fifty copies of a comprehensive report ecompassing all of the above products.

We recognize that an appearance analysis of the Valley should not only reflect our observations and interpretations, but should substantially include the opinions and attitudes of local residents both in favor of and opposed to change. To that end, we will solicit this information from local citizens through workshops and other open meetings. In addition, we will look to public, semi-public, and private agencies and groups to assist in establishing and conducting the workshops and providing valuable input.

In addition, a mock-up of the essentials of the study will be prepared. This material will be designed for a free-standing exhibit and will include pictures, sketches,

f) the feasibility of the projects with special emphasis on Funding

g) anticipated opposition to recommended projects

h) legal impediments to recommended projects

maps, text, etc. to tell the story of improvement needs. This product will not include actual construction of the frames upon which the exibit will be placed. [HOW BIG? WHO APPROVES?]

The Area Appearance and Image Study will be coordinated with Valley planning, renewal and capital improvement efforts. Coordination with outside groups and agencies will be on the basis of Task Force desires in this area. It is expected that all study products can be completed within ~~6 months~~ from date of final contract execution. As agreed, our fee for this study will be $43,000. [PAID WHEN? HOW? PENALTY CLAUSE IF LATE?]

Governmental Survey

An attitude survey, encompassing between one and two percent of the households in the Wyoming Valley, will be undertaken to determine current attitudes and concerns regarding local government in the area. Questions will be asked concerning a) responsiveness of local government, b) level of public services, c) cost of current services, ~~and~~ d) confidence in the current structure, e) knowledge of respondents, f) level of concern of respondents, g) most desired services

Questions will also be asked concerning knowledge about local government and suggestions for change. The survey will be prepared and conducted in close coordination with the Institue for Regional Affairs and the Task Force. Survey results and cross tabulations will be completed using our in-house IBM 360 computer equipment.

Coordination will also be maintained with the Pennsylvania Economy League and the County Charter Study Commission in connection with their efforts in this subject area. All survey results will be submitted to the Task Force prior to formal publication. [POWER OF FRTF TO REJECT?]

In conversations subsequent to the receipt of the June 20 letter, it was deemed necessary to include the five to eight housing questions due to the fact that this effort will not be covered elsewhere. This will be accomplished in close coordination with the Task Force and their housing consultant.

1972 1

The work program for the survey will be accomplished in the following steps:

a) The preparation of the questions in coordination with the above mentioned groups.

FROM WHOM?

b) The determination of the random sample group.

c) The selection and training of interviewers.

d) The taking of the survey.

e) The compilation and interpretation of results.

f) Presentation of results to the Task Force.

g) Preparation of 25 copies of a documented report.

It is expected that the Survey of Attitudes on Local Government can be completed within 90 days from date of final contract execution. Our fee for this effort will be $21,900.

The overall management and coordination of the studies will be under my supervision. A trained and experienced project director for each study will be specifically designated for the duration of the work; together, these project directors will be responsible for daily coordination and direction of the interdisciplinary team work effort.

Our most experienced progessionals will be assigned to the project team which will be selected from the various planning, environmental, and systems analysis divisions of the firm.

BY PHONE?
DOOR TO DOOR?
PAID WHEN
[ALL EXPENSES TO BE PAID BY SMITH]
TO BE WHERE?
WHAT DOES THAT MEAN? CAN FETF REJECT PERSONNEL?

LET'S SEE IT!

The full staff and resources of Wilbur Smith and Associates will be available as needed throughout the course of work.

Wilbur Smith and Associates maintains close liaison with the client through a detailed work schedule. Also, frequent meetings and presentations will be made to ensure full understanding of study objectives, findings and recommendations, and to establish direction for the projects.

We appreciate your selection of Wilbur Smith and Associates to undertake this important study effort. Should the above scope of services be satisfactory, we have provided space for final contract execution. We will need two signed copies for our records. Again, our thanks for your consideration of the firm and we are looking forward to working with you in the coming months.

Respectfully submitted,

WILBUR SMITH AND ASSOCIATES

Richard E. Miller

APPROVAL: _____ Richard E. Miller
TITLE : _____ Vice President
DATE : _____
APPROVAL:: _____
TITLE : _____
DATE : _____

FRTF ASSUMES NO LIABILITY FOR ANY DEBTS INCURRED BY SMITH.

FRTF

Wilbur Smith and Associates
TRANSPORTATION AND URBAN PLANNING CONSULTANTS
313 SOUTH 17TH STREET
Philadelphia, Pa. 19103

June 30, 1973

Flood Recovery Task Force
Hotel Sterling
Wilkes-Barre, Pennsylvania 18701

Attention: Mr. Andrew Shaw
Executive Director

Gentlemen:

In response to our recent meetings and your subsequent letter of June 20, 1973, Wilbur Smith and Associates is pleased to submit this contract proposal for review and execution. As stipulated, the agreement covers the major work items; A. Area Appearance and Image, and B. Governmental Attitude Survey.

Study Area

It is our understanding that the study area will be identical to that geographical area covered in the Wyoming Valley Comprehensive Planning Study. This area encompasses 45 municipalities and generally runs from the Luzerne County line to Shickshinny and from Back Mountain to Mountain Top.

Area Appearance and Image

The major objective of this study will be to identify

and make recommendations for change of those areawide appearance and image factors which serve to impede growth and development in the Wyoming Valley. As stated in the Wyoming Valley Study, improvement of the Valley's living, working and leisure time environment is a vital and necessary part of the area's overall program for diversified economic growth. To meet this objective, the following work tasks are proposed:

1. Physical Background Analysis: This work element will entail an inventory and analysis of the natural and manmade features in terms of their present positive and negative influences upon the area's overall appearance.

The analysis will include the investigation of such factors and conditions as land use patterns, neighborhood character, landscape and topographical features, traffic circulation, water areas, open space, architectural features, etc. Additionally, the analysis will identify and comment upon those economic, cultural, social and political factors which are responsible for the present physical makeup of the Valley. (This identification will be dependent upon data currently available and the candidness of organization representatives contacted in connection with it.)

This portion of the work program will, thus, provide a qualitative and quantitative assessment of the area's overall physical environment (appearance) and address some of the underlying reasons for it (image). Assets will be discussed and classified in terms of their potential role in future improvement programs. Liabilities will be discussed in terms of the need for change. For example, the dikes and levees erected for flood control have a decided impact upon the appearance of the river and adjacent areas; in many cases, a negative impact. The background analysis will assess this system in terms of its impact upon the appearance of the river and adjacent areas; in many cases, a negative impact. The background analysis will assess this system in terms of its impact (positive and/or negative) upon the physical appearance of the area and, perhaps more importantly, evaluate this impact in terms of the need and/or desireability for change and improvement.

Another example is the area's culm banks. How unsightly are they? ; How extensive (acreage) are they? ; How safe are they? ; What is their potential for future utlization? ; for parks, for industry, for housing, as open space, etc. The background analysis will provide a statistical and asthetic rating basis for the physical improvement program.

2. Physical Improvement Program: To be effective, a physical improvement program must present a tangible and systematic procedure for improvement and realistically reflect the area's capacity to pay for these improvements. These objectives will guide the staff throughout this portion of the work effort.

The physical improvement program will emphasize the following areas of concern: beautification, land utilization, community systems and urban design. Beautification refers to those public and private actions that can be taken to improve the physical appearance of existing conditions. For example, landscaping, tree planting, removal of signs, painting, building treatment, etc. ~~for~~ bldg Maintenance & Code, street Care & cleanliness.

Land utilization refers to creating more functional and aesthetic patterns of land use; through new growth and/or redevelopment. Because so much of the study area is still undeveloped, this area of analysis will attempt to identify major areas of opportunity for improving the Valley's appearance

through land use planning. The analysis will complement, rather than duplicate, current planning and redevelopment efforts in that these efforts in the past have not been concerned with area appearance on a priority basis.

Community systems refers to area networks such as streets, parks, land fills, etc. which have a major impact upon appearance and image. Urban design refers to architectural, landscape architectural, and design treatments which can be implemented to improve area appearance and image; e.g., malls, parks along the river, public housing, pedestrian-ways, etc.

The physical improvement program will provide the following products;

a) an analysis and description of major short range and long range actions which can be taken to improve area appearance and image;

b) the listing of these projects in terms of priorities and time frame;

c) the identification of whether these projects are best undertaken by public, semi-public, or private groups, or a combination thereof;

d) the costing of these projects with recommendations for funding sources;

e) the demonstration in specific terms, in a pilot area (probably a municipality), of such an improvement program

Fifty copies of a comprehensive report ecompassing all of the above products.

We recognize that an appearance analysis of the Valley should not only reflect our observations and interpretations, but should substantially include the opinions and attitudes of local residents. To that end, we will solicit this information from local citizens through workshops and other open meetings. In addition, we will look to public, semi-public, and private agencies and groups to assist in establishing and conducting the workshops and providing valuable input.

In addition, a mock-up of the essentials of the study will be prepared. This material will be designed for a free-standing exhibit and will include pictures, sketches,

maps, text, etc. to tell the story of improvement needs. This product will not include actual construction of the frames upon which the exibit will be placed.

The Area Appearance and Image Study will be coordinated with Valley planning, renewal and capital improvement efforts. Coordination with outside groups and agencies will be on the basis of Task Force desires in this area. It is expected that all study products can be completed within 6 months from date of final contract execution. As agreed, our fee for this study will be $43,000.

Interim report - methodology Method of payment and feedback

Governmental Survey

An attitude survey, encompassing between one and two percent of the households in ~~the Wyoming Valley~~ Hanover Twp, Kingston, Forty-Fort and WB, will be undertaken to determine current attitudes and concerns regarding local government in the area. Questions will be asked concerning a) responsiveness of local government, b) level of public services, c) cost of current services, and d) confidence in the current structure.

Questions will also be asked concerning knowledge about local government and suggestions for change. The survey will be prepared and conducted in close coordination with the Institue for Regional Affairs and the Task Force. Survey results and cross tabulations will be completed using our in-house IBM 360 computer equipment.

Coordination will also be maintained with the Pennsylvania Economy League and the County Charter Study Commission in connection with their efforts in this subject area. All survey results will be submitted to the Task Force prior to formal publication.

In conversations subsequent to the receipt of the June 20 letter, it was deemed necessary to include the five to eight housing questions due to the fact that this effort will not be covered elsewhere. This will be accomplished in close coordination with the Task Force and their housing consultant.

The work program for the survey will be accomplished in the following steps:

a) The preparation of the questions in coordination with the above mentioned groups.

b) The determination of the random sample group.

c) The selection and training of interviewers.

d) The taking of the survey.

e) The compilation and interpretation of results.

f) Presentation of results to the Task Force.

g) Preparation of 25 copies of a documented report.

It is expected that the Survey of Attitudes on Local Government can be completed within 90 days from date of final contract execution. Our fee for this effort will be $21,900.

The overall management and coordination of the studies will be under my supervision. A trained and experienced project director for each study will be specifically designated for the duration of the work; together, these project directors will be responsible for daily coordination and direction of the interdisciplinary team work effort.

Our most experienced progessionals will be assigned to the project team which will be selected from the various planning, environmental, and systems analysis divisions of the firm.

The full staff and resources of Wilbur Smith and Associates will be available as needed throughout the course of work.

Wilbur Smith and Associates maintains close liaison with the client through a detailed work schedule. Also, frequent meetings and presentations will be made to ensure full understanding of study objectives, findings and recommendations, and to establish direction for the projects. The work product will be the interim report for FRTF.

We appreciate your selection of Wilbur Smith and Associates to undertake this important study effort. Should the above scope of services be satisfactory, we have provided space for final contract execution. We will need two signed copies for our records. Again, our thanks for your consideration of the firm and we are looking forward to working with you in the coming months.

Respectfully submitted,

WILBUR SMITH AND ASSOCIATES

Richard E. Miller

Richard E. Miller
Vice President

APPROVAL: _____
TITLE : _____
DATE : _____

APPROVAL: : _____
TITLE : _____
DATE : _____

FLOOD RECOVERY TASK FORCE, INC.
HOTEL STERLING
WILKES-BARRE, PENNSYLVANIA 18701
717 - 829-1981

30 July 1973

MEMO TO: Executive Committee and Board of Directors

FROM: Andrew Shaw

A meeting of the Executive Committee and the Board of Directors has been scheduled for Tuesday, August 7, 1973 at 12:15 p.m. in the Adams Room of the Hotel Sterling. Please plan to attend this important meeting.

Kindly call Mrs. Alice Ellman at Task Force headquarters by Friday, August 3 to make your reservation.

are

FLOOD RECOVERY TASK FORCE, INC.

HOTEL STERLING
WILKES-BARRE, PENNSYLVANIA 18701
717 - 829-1981

EXECUTIVE COMMITTEE
Hon. Max Rosenn
Past *Chairman*
Thomas H. Kiley
1st Vice Chairman
A. J. Sordoni, III
2nd Vice Chairman
Harold Rose
Treasurer
Charles Hardwick
Secretary
James Kenny
Assistant Treasurer
Mrs. George W. Bierly
Assistant Secretary
Mrs. Frank W. Anderson
Edward J. Boltz
David DeCosmo
Andrew Hourigan, Jr., Esq.
Rev. Lane D. Kilburn
Dr. Francis Michelini
Roy E. Morgan
Joseph A. Quinn, Jr., Esq.
Edward Schechter

August 1, 1973

Andrew Shaw, Jr.
Executive Director

Mr. Andrew Shaw, Jr.
Executive Director
Flood Recovery Task Force, Inc.
Hotel Sterling
Wilkes-Barre, Pennsylvania 18701

Re: Direction Associates, Inc.
Proposed Contract

Dear Andy:

Although I have hastily reviewed the contract prepared by Direction Associates, Inc., for their housing study on behalf of FRTF, I have seen enough of it to be disturbed. We were all agreed at the Executive Committee meeting authorizing the officers to enter into an agreement with Direction Associates that we wanted a study that would be meaningful, useful, and constructive -- not a regurgitation of existing statistics which would be culled from governmental and departmental agencies. Let me briefly state some of my objections.

The preamble stating the objectives of the study is loosely prepared. It does not adequately specify the area to be studied. "Wyoming Valley" is vague. What are the specific communities or areas to be studied? Are Pittston, Duryea, West Pittston, and Exeter included? Are Nanticoke, Glen Lyon, Hanover Township, and West Nanticoke included? What is meant by "thorough analysis of the housing situation"? These words mean nothing to me in light of the problem that is of interest to us.

Items 2 and 3 of the objectives are also vague. I think a full and precise statement of the objectives of the study is very important because if Direction Associates is not clear as to what it is to do, then I do not think we should enter into a contract with them. In a general way, it is my understanding that we are advised that there is a housing shortage in the area. One of the objectives should be to ascertain whether there is a housing shortage in a definite area, the nature of the housing shortage, the classification of housing in which there

are shortages, and a specific program for remedying the situation. I do not believe that we are interested in "workable methods of creating the required housing". That again is too vague to suit me. The contract does not state what methodology will be used with which to make the study and I believe that should be described with specificity.

The "whereas" clauses generally are just so much boiler plate. I do not see the relevance of the third "whereas", nor the relevance of the fourth "whereas". The fifth "whereas" is absolutely incorrect. We do not desire "technical advice and assistance". We are looking for something entirely different -- some original research on the scope, extent, and nature of the housing shortage, if any, and some solutions for it. Nothing is said in that paragraph that they will prepare the studies required or that they will render services in connection with solutions to the housing shortage.

Item I, dealing with "scope of services", is again quite vague. Paragraph A under "I" deals with a handbook for developers. Again, this is so much hogwash. I feel quite certain that HUD can supply us with all the handbooks we need for developers. Page 2 is nothing more than a regurgitation of material already prepared by the Federal and state governments and other agencies. It has nothing to do with the ascertainment of the extent and nature of the housing shortage.

Item B, page 3, is again more statistics that are already available and involves nothing more than a compilation of existing material.

Item C, page 4, may have some relevancy, but it assumes that our codes and ordinances locally restrict development. This may be relevant, but it is obviously not the total answer. The exclusion of other obvious factors causes me to assume that the study already presupposes that this is the answer to our problem. Moreover, this survey does not include any analysis of anticipated governmental and public objections to such changes.

Item E, page 6, deals with "economic possibilities". I fail to see how this is germane to the study. Again, this will be a regurgitation of material that is already on hand in copious quantity in the office of the Economic Development Council of Northeastern Pennsylvania. I fail to see how a study of housing shortages and solutions has any relevancy to Item E. Even sub-paragraph 4, page 7, dealing with "new town development", is vague, uses loose language, and has little relevancy in our lifetime to the solution of this problem.

Item F, page 7, "summary action program" -- isn't this an insult to our intelligence? The words are pretty, but what do they really mean in the context of the problem we are seeking to solve.

I believe that $10,000 should be paid on a quarterly basis and the balance when the full report is developed. We should receive a report to date at the time each payment is made. Incidentally, the contract should also indicate that it includes all expenses incurred by Direction Associates in the project and that it relieves FRTF of any liabilities in connection with the study.

As the contract is presently framed, I wish my vote to be recorded as voting against it. I am convinced it is a waste of money.

This letter is, of course, confidential and should not be delivered except for its substance to anyone other than those addressed.

Since I am returning to court in Philadelphia, I will not have an opportunity to review this letter before I leave. I wanted to get it to you before I depart. I am asking my secretary to sign it for me.

Sincerely yours,

Max Rosenn
bts

MAX ROSENN

MR/bts

cc: Mr. Thomas H. Kiley
Mr. Andrew J. Sordoni, III

CONTRACT FOR PROFESSIONAL SERVICES

By and Between

FLOOD RECOVERY TASK FORCE, INC.

Wilkes-Barre, Pennsylvania

and

DIRECTION ASSOCIATES, INC.

THIS AGREEMENT entered into as of the day of , 1973, by and between the FLOOD RECOVERY TASK FORCE, INC., Wilkes-Barre, Pennsylvania, hereinafter referred to as the "Task Force", and DIRECTION ASSOCIATES, INC., hereinafter referred to as the "Consultant".

WITNESSETH THAT:

WHEREAS, the objectives are: 1) to perform a thorough analysis of the housing situation in Wyoming Valley, 2) to ascertain the area's present housing needs and project its housing needs for the next twelve years, and 3) to develop specific, workable methods of creating the required housing at the earliest possible time; and

WHEREAS, both the Task Force and the Consultant believe that the construction of sufficient housing units depends on the existence of conditions conducive to productive private-public partnerships; and

WHEREAS, the Flood Recovery Task Force has taken on the task of initiating efforts to produce the required housing development, under the auspices of the Economic Development Administration; and

IRRELEVANT.

Preparation and Presentation of

WHEREAS, the Consultant will work closely in the performance of this Contract with other consulting organizations retained by the Task Force to study Area Appearance and Image and to conduct an Attitude Survey of the Region; and

WHEREAS, the Task Force desires to engage the Consultant to render technical advice and assistance which shall consist of the studies and services described below,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

I. SCOPE OF SERVICES

The Consultant shall perform all necessary services (and assume all liabilities) provided under this Contract and provide the following:

A. HANDBOOK FOR USE BY DEVELOPERS

This programing element will produce a handbook that may be used by housing development organizations, general contractors, nonprofit developers, housing and redevelopment authorities, and other governmental and quasi-governmental agencies. With this handbook, the developer will be able to obtain the following data with respect to the alternatives for financing.

1. Sources of private financing and attitudes of private financial insitutions within and outside the region regarding their ability to provide financing for individual or multi-family mortgages, funds for rehabilitation, and funds for public improvements, etc., for the region.

2. The availability of "public partnerships", as aid in the development process, such as the urban renewal and planning processes as we now know them, joint efforts on the part of private developers and nonprofit institutions such as church groups, universities, and authorities.

3. A summary of published material on Federal and State financing resources, including direct financing programs, mortgage insurance, construction and permanent mortgage arrangements, and reduced interest rate programs. Wherever possible, the contents and implications of Federal and State legislation that may be introduced during the course of the study will be ascertained and analyzed thoroughly.

HOW LONG? DOES FRTF GET TO REJECT IT?

DON'T SUCH BOOKS ALREADY EXIST?

OF WHAT AREA?

4. Federal and State bonding possibilities that may be used by local government bodies to encourage private housing development.

Fifty (50) copies of the handbook, to be entitled "Financial Sources for Housing Developers" will be presented according to the established time schedule hereinafter attached.

B. AREA-BY-AREA PROJECTIONS OF DEMOGRAPHIC STATISTICS AND HOUSING NEEDS IN WYOMING VALLEY

This element will present a demographic and housing survey, including tables, graphs, charts, and other methods of presentation, as well as narrative, and will use such existing published reports and documents as the U. S. Census of Population and Housing, the five-volume Community Renewal Program for the City of Wilkes-Barre, comprehensive planning documents, statistics gathered in the course of conducting urban renewal programing and the like. In addition, a close working liaison will be established with the Pennsylvania Department of Community Affairs, the Pennsylvania Housing Finance Agency, and the U. S. Department of Housing and Urban Development with respect to certain quantitative housing studies being developed by their staffs during the period of this Contract.

Historical data will be summarized and existing estimates and projections will be extrapolated by relevant geographical areas within the region, to show the following:

1. The estimated population for the region by municipality and/or other meaningful geographic areas in 1975, 1980, and 1985.

2. The estimated age distribution by slightly larger areas in 1975, 1980, and 1985.

3. The per capita disposable income.

4. Quantity of housing demand by geographic area in 1975, 1980, and 1985.

5. Population changes by age groups in 1975, 1980, and 1985.

PLUS RIGHT TO ALL MATERIAL THEREIN AND RIGHT TO ORDER MORE AT A COST OF _____

6. Projected household changes expected to generate housing demand in 1975, 1980, 1985.

7. Rent distribution required to satisfy demand, by geographic area in 1975, 1980, 1985.

8. Forecast of family income distribution by geographic area, in 1975, 1980, 1985.

9. Housing tenure (duration of residency) by income group, all geographic areas.

It is expected that the large volume of data produced by this element of the study will provide an authoritative statistical understanding of the region as a whole and of its constituent parts, and will, therefore, show the private and public sectors what kind of housing is required, and where and when it should be provided.

Fifty (50) copies of a published final report on this study will be made available according to the established time schedule.

C. SURVEY OF LEGAL-POLITICAL LIMITS

This survey will provide the public sector, both existing and future, with guidance relating to revision of outdated or too-rigid ordinances and governmental processes having to do with development. The survey will produce a specific program of code revision that can be implemented immediately. All code revisions will be geared toward attracting private housing investment by offering greater flexibility in design, site layout, quantitative provisions (i.e., height of buildings, size of yards). The survey components will include:

1. A summary analysis of all land use, comprehensive plans, and zoning and subdivision ordinances within the region.

2. A summary analysis of building codes and procedures within the region.

3. Recommendations for modernizing ordinances with the objective of attracting a large variety of quality investment interest.

of all governmental bodies

4. Recommendations, as deemed necessary, for the creation of coordinating agencies or bodies, and on the administrative organization and functioning of these bodies. This would include consideration of the creation of a "Development Coordinator's" office, and/or similar mechanisms.

5.

Fifty (50) copies of the summary recommendations and conclusions of this element will be presented, according to the time schedule established herein. This publication will be entitled: "Codes and Other Government Changes Necessary to Encourage Private Housing Development."

D. PROTOTYPE STUDIES — WHY DO YOU NEED THIS?

Using what was learned in Element C, this element will present three prototype studies of three specific types of housing development projects. The prototype studies will consist of narrative and graphic material describing the sponsorship, methods of construction, methods of financing, degree and type of government involvement, and innovative development approaches. The prototype studies may include projects both inside and outside the study area; but they will be so presented as to relate to the kind of process either already going on or likely to go on inside the study region.

To produce the prototype study, a selection of significant development projects will be made from among, but not limited to, the following list:

1. Large-scale planned residential developments and/or planned unit developments - "New Towns".
2. FHA multi-family non-subsidized housing.
3. FHA multi-family subsidized housing.
4. Federally subsidized elderly housing.
5. Private apartment development.
6. Private subdivision housing.
7. Development of rehabilitation projects.
8. Housing projects on difficult topography and/or related to flood plain situations.

5. An analysis of anticipated governmental and public objections to such changes.

The three prototypes to be selected for presentation will depend on conferences between the Consultant and the Task Force. At the present time, it is our feeling that items 1, 5, and 8 would be of greatest interest and relevance.

Fifty (50) copies of this material, entitled "Guides to Housing Devleopment-Detailed Prototype Procedures" will be presented according to the time schedule of this Contract.

E. INNOVATIVE ECONOMIC POSSIBILITIES

On the basis of published information, the Consultant will summarize briefly the general overall economic status of the region, and projections that have been made relating to housing need.

In addition to the above, a major effort will be made to explore and recommend new and innovative economic thrusts which would help both to maintain the region's residential and population stability, and to secure the foundations of its financial and fiscal institutions -- banking, insurance, and local government.

This effort will include an intra- and inter-regional "balance of payment" analysis using a statistical methodology known as "input-output" analysis. This analysis will ascertain the relationships among the various economic sectors within the Wyoming Valley - one to the other, between an individual internal sector and the same sector outside the region, and between an individual internal sector and the entire economy outside the region.

HOW DOES A STUDY OF HOUSING DEMAND LEAD TO THIS?

Within the context of the regional flow analysis, the Consultant will study and make specific proposals on a limited number of innovative, economic possibilities with a view to reconciling not only disadvantageous imbalances among intra-regional sectors, but also the disadvantageous overall imbalance between the region and the outside economy.

These innovative approaches will be in the following four areas, subject to consultation with the Directors of the Flood Recovery Task Force:

1. Tourism

It is intended that the Wyoming Valley should take full advantage of possibilities inherent in a region which for many years was

isolated by geography, topography, limited transportation, and the nature of the predominant industry. A result might be a tourism industry related to the history of coal extraction and the by-products thereof, and to the region's unique mixture of cultural, ethnic, and national backgrounds. The orientation of this tourist industry might be similar to that of Lancaster County's emphasis on the unique culture of the Pennsylvania Dutch.

2. Education

The degree of emphasis that might be placed on the educational function of the region will be studied. The input-output analysis will determine the precise impact of the educational function on the present economies of Wilkes-Barre and the region's other municipalities. Decisions could then be made as to the desirable degree of expansion of this educational function by testing the input-output co-efficient table using different degrees of economic infusion. Of particular interest in this study will be the retail trade and housing functions of the regional economy.

3. National Office Headquarters

The precise economic value of an intensified public relations program to attract this kind of activity will be assessed.

4. New Town Development

The tremendous need for housing and for rebuilding due to the flood makes a careful scrutiny of the possibility of a new town plan within the coporate limits of the flood-affected municipalities desirable.

Fifty (50) copies of the applicable results of this innovative analysis, entitled "New Directions for the Economy of the Wyoming Valley" will be presented according to the time schedule herein.

F. SUMMARY ACTION PROGRAM

This section will include 1) a publication entitled "Housing Recovery Master Plan" for distribution to all leadership elements within the Valley (50 copies) and 2) an educational-informational brochure for mass distribution which will summarize the "Housing Recovery Master Plan" (1,000 copies).

WON'T THIS ALL BE PIE-IN-THE SKY SPECULATION?

NOTE ALSO THAT THIS STUDY HAS NOTING TO DO WITH GOALS ON PPS. 1-2.

In this publication, the specific findings and recommendations resulting from all programing studies will be tied together in a temporal frame of reference: the "immediate period" (the present through 1975), and the periods from 1975-1980 and 1980-1985. Leadership elements will be identified, costs will be attributed to specific actions, and a progression of activities will be projected showing expected outcomes and results. The title will be a "Housing Recovery Master Plan" and the publication will deal with all segments of the economic, political, and physical milieu of the flood-affected Wyoming Valley area, and specifically with:

1. Information of use to the private development sector of the economy in making decisions for the best interest of the region.

2. Extrapolations and projections of meaningful measurements of the region's housing and population demand and supply relationships.

3. An understanding of the region's underlying attitudes and concerns with respect to housing needs and to relocations of families and individuals.

4. Programing of necessary revisions in codes and other governmental functions having to do with housing development.

5. Examples by prototype of significant developmental programs and how they can be implemented.

6. Programing of innovative economic thrusts toward enhancing the economy, stabilizing the population and curing the housing crisis.

The publication of the Summary Action Program should be followed by a series of public meetings wherein the overall programing thrusts may be explained to the general public.

II. TIME OF PERFORMANCE

The services of the Consultant called for under Section I - Scope of Services shall be completed within ten (10) consecutive months commencing August 1, 1973, provided this Contract is duly executed prior to August 1, 1973. Moreover, it is expressly understood that time is of the essence in the presentation of the various portions of this programing effort. Consequently, the Consultant agrees to make every effort to conduct the studies

with the goal of completing the specific elements thereof as follows:

A.	Guidance to the Private Sector:	December 1, 1973
B.	Area-By-Area Projections of Demographical Statistics and Housing Needs in Wyoming Valley:	December 1, 1973
C.	Survey of Legal-Political ~~Boundaries~~ Limits	February 1, 1974
D.	Prototype Studies:	April 1, 1974
E.	Innovative Economic Possibilities:	June 1, 1974
F.	Summary Action Program:	June 1, 1974

III. COMPENSATION AND METHOD OF PAYMENT

Any terms or provisions herein to the contrary notwithstanding in execution of this Contract, the maximum compensation to the Consultant shall be in the amount of Fifty-Nine Thousand, Five Hundred ($59,500) Dollars.

The Consultant shall be entitled to monthly progress payments on account of work completed during each preceding month. The Consultant shall certify to the Task Force the percentage of pregress completed in the previous month. ~~(Monthly payments shall not be related to the publication and presentation of specific study element reports).~~ The Task Force, on determining that the percentage is accurate, will pay to the Consultant an amount equal to the percentage of the total compensation that such progress represents to the total services to be rendered hereunder. The Task Force will pay to the Consultant the balance due for all services required upon final acceptance by the Task Force of all work.

It is expressly understood and agreed that in no event will the total compensation to be paid hereunder exceed the maximum sum of Fifty-Nine Thousand, Five Hundred ($59,500) Dollars for all of the services required.

IN WITNESS WHEREOF, the Task Force and the Consultant have executed this Agreement as of the date first above written.

FLOOD RECOVERY TASK FORCE, INC.
Wilkes-Barre, Pennsylvania

Chairman

Secretary

DIRECTION ASSOCIATES, INC.

President

Secretary

I would tie progress payments to completion of reports on time.

He shall assume all liabilities.

CONTRACT FOR PROFESSIONAL SERVICES

By and Between

FLOOD RECOVERY TASK FORCE, INC.

Wilkes-Barre, Pennsylvania

and

DIRECTION ASSOCIATES, INC.

THIS AGREEMENT entered into as of the day of , 1973, by and between the FLOOD RECOVERY TASK FORCE, INC., Wilkes-Barre, Pennsylvania, hereinafter referred to as the "Task Force", and DIRECTION ASSOCIATES, INC., hereinafter referred to as the "Consultant".

WITNESSETH THAT:

WHEREAS, the objectives are: 1) to perform a thorough analysis of the housing situation in Wyoming Valley, 2) to ascertain the area's present housing needs and project its housing needs for the next twelve years, and 3) to develop specific, workable methods of creating the required housing at the earliest possible time; and

WHEREAS, both the Task Force and the Consultant believe that the construction of sufficient housing units depends on the existence of conditions conducive to productive private-public partnerships; and

WHEREAS, the Flood Recovery Task Force has taken on the task of initiating efforts to produce the required housing development, under the auspices of the Economic Development Administration; and

WHEREAS, the Consultant will work closely in the performance of this Contract with other consulting organizations retained by the Task Force to study Area Appearance and Image and to conduct an Attitude Survey of the Region; and

WHEREAS, the Task Force desires to engage the Consultant to render technical advice and assistance which shall consist of the studies and services described below,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

I. SCOPE OF SERVICES

The Consultant shall perform all necessary services provided under this Contract and provide the following:

A. HANDBOOK FOR USE BY DEVELOPERS

This programing element will produce a handbook that may be used by housing development organizations, general contractors, nonprofit developers, housing and redevelopment authorities, and other governmental and quasi-governmental agencies. With this handbook, the developer will be able to obtain the following data with respect to the alternatives for financing.

1. Sources of private financing and attitudes of private financial insitutions within and outside the region regarding their ability to provide financing for individual or multi-family mortgages, funds for rehabilitation, and funds for public improvements, etc., for the region.

2. The availability of "public partnerships", as aid in the development process, such as the urban renewal and planning processes as we now know them, joint efforts on the part of private developers and nonprofit institutions such as church groups, universities, and authorities.

3. A summary of published material on Federal and State financing resources, including direct financing programs, mortgage insurance, construction and permanent mortgage arrangements, and reduced interest rate programs. Wherever possible, the contents and implications of Federal and State legislation that may be introduced during the course of the study will be ascertained and analyzed thoroughly.

4. Federal and State bonding possibilities that may be used by local government bodies to encourage private housing development.

Fifty (50) copies of the handbook, to be entitled "Financial Sources for Housing Developers" will be presented according to the established time schedule hereinafter attached.

B. AREA-BY-AREA PROJECTIONS OF DEMOGRAPHIC STATISTICS AND HOUSING NEEDS IN WYOMING VALLEY

This element will present a demographic and housing survey, including tables, graphs, charts, and other methods of presentation, as well as narrative, and will use such existing published reports and documents as the U. S. Census of Population and Housing, the five-volume Community Renewal Program for the City of Wilkes-Barre, comprehensive planning documents, statistics gathered in the course of conducting urban renewal programing and the like. In addition, a close working liaison will be established with the Pennsylvania Department of Community Affairs, the Pennsylvania Housing Finance Agency, and the U. S. Department of Housing and Urban Development with respect to certain quantitative housing studies being developed by their staffs during the period of this Contract.

Historical data will be summarized and existing estimates and projections will be extrapolated by relevant geographical areas within the region, to show the following:

1. The estimated population for the region by municipality and/or other meaningful geographic areas in 1975, 1980, and 1985.

2. The estimated age distribution by slightly larger areas in 1975, 1980, and 1985.

3. The per capita disposable income.

4. Quantity of housing demand by geographic area in 1975, 1980, and 1985.

5. Population changes by age groups in 1975, 1980, and 1985.

6. Projected household changes expected to generate housing demand in 1975, 1980, 1985.

7. Rent distribution required to satisfy demand, by geographic area in 1975, 1980, 1985.

8. Forecast of family income distribution by geographic area, in 1975, 1980, 1985.

9. Housing tenure (duration of residency) by income group, all geographic areas.

It is expected that the large volume of data produced by this element of the study will provide an authoritative statistical understanding of the region as a whole and of its constituent parts, and will, therefore, show the private and public sectors what kind of housing is required, and where and when it should be provided.

Fifty (50) copies of a published final report on this study will be made available according to the established time schedule.

C. SURVEY OF LEGAL-POLITICAL LIMITS

This survey will provide the public sector, both existing and future, with guidance relating to revision of outdated or too-rigid ordinances and governmental processes having to do with development. The survey will produce a specific program of code revision that can be implemented immediately. All code revisions will be geared toward attracting private housing investment by offering greater flexibility in design, site layout, quantitative provisions (i.e., height of buildings, size of yards). The survey components will include:

1. A summary analysis of all land use, comprehensive plans, and zoning and subdivision ordinances within the region.

2. A summary analysis of building codes and procedures within the region.

3. Recommendations for modernizing ordinances with the objective of attracting a large variety of quality investment interest.

4. Recommendations, as deemed necessary, for the creation of coordinating agencies or bodies, and on the administrative organization and functioning of these bodies. This would include consideration of the creation of a "Development Coordinator's" office, and/or similar mechanisms.

Fifty (50) copies of the summary recommendations and conclusions of this element will be presented, according to the time schedule established herein. This publication will be entitled: "Codes and Other Government Changes Necessary to Encourage Private Housing Development."

D. PROTOTYPE STUDIES

Using what was learned in Element C, this element will present three prototype studies of three specific types of housing development projects. The prototype studies will consist of narrative and graphic material describing the sponsorship, methods of construction, methods of financing, degree and type of government involvement, and innovative development approaches. The prototype studies may include projects both inside and outside the study area; but they will be so presented as to relate to the kind of process either already going on or likely to go on inside the study region.

To produce the prototype study, a selection of significant development projects will be made from among, but not limited to, the following list:

1. Large-scale planned residential developments and/or planned unit developments - "New Towns".
2. FHA multi-family non-subsidized housing.
3. FHA multi-family subsidized housing.
4. Federally subsidized elderly housing.
5. Private apartment development.
6. Private subdivision housing.
7. Development of rehabilitation projects.
8. Housing projects on difficult topography and/or related to flood plain situations.

The three prototypes to be selected for presentation will depend on conferences between the Consultant and the Task Force. At the present time, it is our feeling that items 1, 5, and 8 would be of greatest interest and relevance.

Fifty (50) copies of this material, entitled "Guides to Housing Devleopment-Detailed Prototype Procedures" will be presented according to the time schedule of this Contract.

E. INNOVATIVE ECONOMIC POSSIBILITIES

On the basis of published information, the Consultant will summarize briefly the general overall economic status of the region, and projections that have been made relating to housing need.

In addition to the above, a major effort will be made to explore and recommend new and innovative economic thrusts which would help both to maintain the region's residential and population stability, and to secure the foundations of its financial and fiscal institutions - banking, insurance, and local government.

This effort will include an intra- and inter-regional "balance of payment" analysis using a statistical methodology known as "input-output" analysis. This analysis will ascertain the relationships among the various economic sectors within the Wyoming Valley - one to the other, between an individual internal sector and the same sector outside the region, and between an individual internal sector and the entire economy outside the region.

Within the context of the regional flow analysis, the Consultant will study and make specific proposals on a limited number of innovative, economic possibilities with a view to reconciling not only disadvantageous imbalances among intra-regional sectors, but also the disadvantageous overall imbalance between the region and the outside economy.

These innovative approaches will be in the following four areas, subject to consultation with the Directors of the Flood Recovery Task Force:

1. Tourism

It is intended that the Wyoming Valley should take full advantage of possibilities inherent in a region which for many years was

isolated by geography, topography, limited transportation, and the nature of the predominant industry. A result might be a tourism industry related to the history of coal extraction and the by-products thereof, and to the region's unique mixture of cultural, ethnic, and national backgrounds. The orientation of this tourist industry might be similar to that of Lancaster County's emphasis on the unique culture of the Pennsylvania Dutch.

2. Education

The degree of emphasis that might be placed on the educational function of the region will be studied. The input-output analysis will determine the precise impact of the educational function on the present economies of Wilkes-Barre and the region's other municipalities. Decisions could then be made as to the desirable degree of expansion of this educational function by testing the input-output co-efficient table using different degrees of economic infusion. Of particular interest in this study will be the retail trade and housing functions of the regional economy.

3. National Office Headquarters

The precise economic value of an intensified public relations program to attract this kind of activity will be assessed.

4. New Town Development

The tremendous need for housing and for rebuilding due to the flood makes a careful scrutiny of the possibility of a new town plan within the coporate limits of the flood-affected municipalities desirable.

Fifty (50) copies of the applicable results of this innovative analysis, entitled "New Directions for the Economy of the Wyoming Valley" will be presented according to the time schedule herein.

F. SUMMARY ACTION PROGRAM

This section will include 1) a publication entitled "Housing Recovery Master Plan" for distribution to all leadership elements within the Valley (50 copies) and 2) an educational-informational brochure for mass distribution which will summarize the "Housing Recovery Master Plan" (1,000 copies).

In this publication, the specific findings and recommendations resulting from all programing studies will be tied together in a temporal frame of reference: the "immediate period" (the present through 1975), and the periods from 1975-1980 and 1980-1985. Leadership elements will be identified, costs will be attributed to specific actions, and a progression of activities will be projected showing expected outcomes and results. The title will be a "Housing Recovery Master Plan" and the publication will deal with all segments of the economic, political, and physical milieu of the flood-affected Wyoming Valley area, and specifically with:

1. Information of use to the private development sector of the economy in making decisions for the best interest of the region.

2. Extrapolations and projections of meaningful measurements of the region's housing and population demand and supply relationships.

3. An understanding of the region's underlying attitudes and concerns with respect to housing needs and to relocations of families and individuals.

4. Programing of necessary revisions in codes and other governmental functions having to do with housing development.

5. Examples by prototype of significant developmental programs and how they can be implemented.

6. Programing of innovative economic thrusts toward enhancing the economy, stabilizing the population and curing the housing crisis.

The publication of the Summary Action Program should be followed by a series of public meetings wherein the overall programing thrusts may be explained to the general public.

II. TIME OF PERFORMANCE

The services of the Consultant called for under Section I - Scope of Services shall be completed within ten (10) consecutive months commencing August 1, 1973, provided this Contract is duly executed prior to August 1, 1973. Moreover, it is expressly understood that time is of the essence in the presentation of the various portions of this programing effort. Consequently, the Consultant agrees to make every effort to conduct the studies

with the goal of completing the specific elements thereof as follows:

A.	Guidance to the Private Sector:	December 1, 1973
B.	Area-By-Area Projections of Demographical Statistics and Housing Needs in Wyoming Valley:	December 1, 1973
C.	Survey of Legal-Political ~~Boundaries~~ Limits:	February 1, 1974
D.	Prototype Studies:	April 1, 1974
E.	Innovative Economic Possibilities:	June 1, 1974
F.	Summary Action Program:	June 1, 1974

III. COMPENSATION AND METHOD OF PAYMENT

Any terms or provisions herein to the contrary notwithstanding in execution of this Contract, the maximum compensation to the Consultant shall be in the amount of Fifty-Nine Thousand, Five Hundred ($59,500) Dollars.

The Consultant shall be entitled to monthly progress payments on account of work completed during each preceding month. The Consultant shall certify to the Task Force the percentage of pregress completed in the previous month. (Monthly payments shall not be related to the publication and presentation of specific study element reports). The Task Force, on determining that the percentage is accurate, will pay to the Consultant an amount equal to the percentage of the total compensation that such progress represents to the total services to be rendered hereunder. The Task Force will pay to the Consultant the balance due for all services required upon final acceptance by the Task Force of all work.

It is expressly understood and agreed that in no event will the total compensation to be paid hereunder exceed the maximum sum of Fifty-Nine Thousand, Five Hundred ($59,500) Dollars for all of the services required.

IN WITNESS WHEREOF, the Task Force and the Consultant have executed this Agreement as of the date first above written.

FLOOD RECOVERY TASK FORCE, INC.
Wilkes-Barre, Pennsylvania

DIRECTION ASSOCIATES, INC.

_____
Chairman

_____
President

_____
Secretary

_____
Secretary

Date Prepared September 1, 1972

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

AMENDED

AGENDA

Executive Committee

FLOOD RECOVERY TASK FORCE

Wednesday, October 11, 1972

Hotel Sterling, Noon

1. Acceptance EDA grant and ratification of application
2. Recovery Fair Program and interim report
3. Report on Biloxi trip
4. Insurance Legislation introduced in Congress October 3
5. By-laws and corporate structure of the Flood Recovery Task Force.
6. Communication from PennDot concerning suggested improvements in traffic patterns
7. Distribution of FRTF Weekly reports

Nancy Hanks

Date Prepared September 1, 1972

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

Date Prepared September 1, 1972

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

Date Prepared September 1, 1972

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

Date Prepared September 1, 1972

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		37
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

TASK FORCE ON TOTAL LIVING ENVIRONMENT

GROUP SITES LISTING

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
A. PUBLIC SITES		
Slocum Park	Kingston Township	282
Casey Park	Wilkes-Barre City	66
Miners Mills	Wilkes-Barre City - Plains Twp.	103
Scanlond Field	Kingston Borough	52
Cooney Park	Ashley Borough	44
Coal Brook (Temp. site only)	Wilkes-Barre Twp.	201
Carolina Drive	Wilkes-Barre City	99
Roosevelt Park	Swoyersville Borough	81
Thomas Street	Wilkes-Barre City - Plains Twp.	128
Popple Bros.	Old Forge Borough	99
Sedor Property	Newport Twp.	108
Moon Lake	Jackson Twp.	181
Mike Kester	Kingston Twp.	140
Barnum Park	Duryea Borough	999
Mundy Street	Wilkes-Barre Twp.	304
Bartoli West	Wyoming Borough	378
400 Club	Nanticoke City	71
Rutledge	Pittston Borough	254
Valley View	Larksville Borough	289
Lambardo	Jenkins Twp.	612
Nanticoke C of C	Nanticoke City	253
Minichello Prop.	Old Forge Borough	255
Dundee Park	Hanover Twp.	120
Harvey Roeo	Hanover Twp.	180
Sunshine	Wilkes-Barre Twp.	160
B. COMMERCIAL SITES		
Ag Mar Estates	White Haven	50
Sherman Park	Mt. Top	25
Baloga Site	Wilkes-Barre Coty	11
Molnar Estates	Ringtown	18

NAME OF SITE	LOCATION	PROJECTED NO. OF UNITS
Wagner-Pierce	Kingston Borough	15
Freeland Park	Freeland	30
Moosic Hgts Village	Moosic	160
Lakewood Gardens	Jenkins Twp.	300
Updyke Berry Park	Sweet Valley	15
M & M Park	Wilkes-Barre City	53
Jos. Moore	Hanover Twp.	40
Roberts Park	Moosic	15

Ambulance —
fire —
Police —
Recreation —
Health —
Garbage — —
medical — —
Streets, Sanitation — (Mobile units)
Concessions —
Snow Removal —

Frank O'Connell

CERTIFICATE OF APPRECIATION

Presented to

FRANK C. CARLUCCI

by

Flood Recovery Task Force, Inc.

on behalf of grateful citizens of Wyoming Valley, Luzerne County, Pennsylvania in recognition of his superior qualities of leadership and service in co-ordinating the activities of various federal agencies engaged in bringing help and hope to many thousands of victims of the great flood spawned by Hurricane Agnes in June 1972, and their devastated communities, and for his quiet effectiveness, patience and skill in directing the largest flood recovery program in the nation's history as the personal representative

of RICHARD M. NIXON

the President of the United States.

Presented this day of October, 1972.

Flood Recovery Task Force, Inc.

_____
Chairman

_____
Vice Chairman

_____
Vice Chairman

_____
Secretary